

NOTICE TO CONSULTANTS  
“REQUEST FOR QUALIFICATIONS”

**Architectural consultant services are required for Project No. 2010-129, Continuing Education Instructional Building at Bellevue College.**

Scope of Work

Provide architectural consulting services for Design, and Construction of a new 25,000 square foot Continuing Education Instructional Building. The facility will be located on the main campus of Bellevue College in Bellevue, Washington. The project will utilize a fast track process to design and construct the facility for occupation of the building by January 2013. The new building will accommodate Continuing Education classrooms, the Occupational and Life Skills Degree Program, a Testing Center and CE administrative offices. The building will be designed to be technologically enabled and is intended to incorporate sustainability into its design as well as achieving LEED Silver Certification. The character of the new facility should reflect the values Bellevue College represents to the citizens of the state, keeping in mind long-range functionality and flexibility, as well as sustainable operation and maintenance as major design goals.

The maximum allowable construction cost is \$5,600,000.

The state reserves the right to continue with the consultant selected for this and future phases of the work, or has the option to conduct a new consultant selection process for current or future services beyond those services advertised above.

A recommended walk-through is scheduled for Thursday December 10, 2009 at 1:00 pm at Bellevue College, North Campus, Building W, lobby, 10700 Northup Way, Bellevue. Please view the Bellevue Community College website at <http://bellevuecollege.edu/> for general campus information.

Interviews of short-listed firms have tentatively been scheduled for the morning of Tuesday January 12th, 2010 at the Bellevue College Campus.

For additional information, contact Bob Colasurdo, E&AS Project Manager, at (206) 510-8147.

Architectural fees shall be determined in accordance with the current Architectural/Engineering Fee Schedule for Washington State Public Works Building Projects as published by the Office of Financial Management and the standard Division of Engineering and Architectural Services Agreement.

Firms will be considered for phase 2 interviews based upon the following criteria, weighted as indicated: Qualifications of Key Personnel (100%); Previous Performance (100%); Relevant Experience (100%); and Outreach Plan (100%).

Voluntary MWBE goals of 10% MBE and/or 6% WBE have been established for this project. A/E's may contact Office of Minority and Women's Business Enterprises to obtain information on certified firms for potential sub-consultants or utilize self identified MWBE firms.

**Submit six (6) copies of submittals with the project number and title clearly identified. Each set of qualifications to include: Federal 330 form and any other pertinent data to assist the Selection Board in evaluating qualifications. To qualify for review, submittals must be delivered to and date/time stamped by E&AS prior to 3:00 p.m. on Thursday December 17, 2009.**

Address:

Division of Engineering and Architectural Services  
Room 206, General Administration Building  
210 W 11<sup>th</sup> Street  
(corner of 11th and Columbia)  
PO Box 41012  
Olympia, WA 98504-1012  
Attn: Robyn Hofstad  
**NO FAXED COPIES WILL BE ACCEPTED.**

Following an evaluation of these submittals, the consultant selection board will interview firms deemed to be the most highly qualified for the required service. Interviews of short-listed firms are tentatively scheduled for **Tuesday, January 12, 2010** at Bellevue College.

The State of Washington is an affirmative action employer. This is not a request for a proposal. All submittals become the property of the State.